		Fin	land	Germany	Latvia	Lithe	ania	Poland		Ru	ssia	
		LahtiFinland (only 1st year pilot 2020)	Rithinski Finland (only 2nd year pilot 2021)	BitzowiGermany	Vidoene Latvia	Riotavas Lithuania	Telliait.khuncia	Bielaks-Biala Poland	Municipal District Moskovskaya Zastava, Moscowregion of St. Petersburg/Russia	Municipality Sucyarvskoye Urban Settlement, Republic of Karelia/Russia	Gatchina Municipal District, Leningrad Region/Russia (only 1st year pilot 2020)	Swendlov urban settlement, Russia (only 2nd year pilot 2021)
Facts	Number of citizens (in soul) % of citizens eligible to	120 013 Brainstorming phase: 100% Volino phase: 100%	28 710 50%	7 800 Proposal phase: 100 % Votino phase: 92 %	103 938	7 400 Proposal phase: 100 % Votino phase: 64 %	46 282 83.9%	170-863 100%	46 159 2002: 85% 2021: 82%	8 607 2000: 82% 2001: 81%	241 134 80.8%	11 868
E.	EmPacipilot was first PSI experience	Yes 2000 100 000 EUR	No 2021: 100:000 EUR from multi-year PR-fund	Yes.	Yes.	Yes	Nes 2000 20000 EUR	No (7 rounds completed before) 2000: ca. 2,2 Mo. EUR 2001: ca. 1,6 Mo. EUR	Nes	Yes.	Yes 2000 200 900 EUR	Yes 2021: 48 700 EUR
	PR budget PR budget per cilizen	2020: 0,83 EUR	2021: 1,50 EUR	2000: 30 000 EUR 2001: 40 000 EUR 2000: 3,85 EUR: 2001: 5,15 EUR:	2000: 143.000 EUR 2021: 141.000 EUR 2020: 0,77 EUR:: 2021: 0,77 EUR::	2001: Simulation 2001: 10 000 EUR 2000: Simulation 2001: 1.35 EUR	2021: 40:000 EUR 2020: 0,43 EUR 2021: 0.86 EUR	2001: ca. 1,6Mo. EUR 2000: 13,20 EUR 2001: 987 EUR	2000 602 300 EUR 2001: 122 900 EUR 2002: 12,00 EUR 2001: 2,50 EUR	2000: 112 360 EUR 2001: 116 260 EUR 2000: 13,05 EUR 2001: 13,50 EUR	2000: 1,17 EUR	2021: 4,11 EUR
	Budget earmarked for related internal work, communications	60 000 EUR	_	None	None	None	Nane	None	Volunteer work	Volunteer work	Volunteer work	Volunteer work
	PR limited to certain areas of the budget or priorities of	No	No limbs	-	Yes, cultural projects only	No	No	No	Yes (improvement of inner courtyard territories)	Yes (Improvement of the inner-city territory and day-to-day maintenance of houses)	Yes (improvement of the inner-city tentory, day-to-day maintenance of houses, mass cultural events and much more.	Yes (improvement of the inner-city tentory, day-to-day maintenance of houses, mass cultural events).
	PS is designed for	Region/City/District projects	Region/City/District projects	City projects only	Region/City projects	Region/City/District projects	City/District projects	Region/City/District projects	District projects only	District projects only	District projects only	District projects only
		Stainstorming phase (spring) Implementation and cost evaluation phase (summer)	Brainstorming phase (autumn 2020), Implementation and cost evaluation phase (autumn 2020),	- Information phase/preparation - Proposal phase	Citizanni' survey on the cultural priorities Initization of regulations Initization of regulations Initization of regulations Initization of the control of the control of a facilitation of project applications and public vote Input fluxini, assessment on submitted projects, occlaration of which projects, occlaration of which are a semanticular of whiteless The language of collisions	- Information phase/preparation		. Exception and information community	- Information phase - Dronous Abase 1 (Tentino in Internal)	- Information phase	- Information phase	- Information phase
	General steps of the PB	- Binalinstorming phase (spring) - Implementation and contrivisitation phase (summar) - Co-Creation phase (serty autumn) - Valling phase (serty autumn) - Mass (system creation phase (winter 2020 - system creation and further development phase (winterlipping)	Implementation and continuous phase justimes (2005). - Voting phase (writer 2000/2001). - The municipal manager afformed the voting tessuits (winter (2000/2001). - Idea is implementation phase (writer 2001 – and of 2001) also and further development phase (witers).	- Information phase insparation - Proposal johane - Check for compliance with the statutes - Cost estimate - Commenting and summary - Publication of proposals - Unting phase - Implementation phase for the projects	- Submission of project applications and public vote - Expert forum, assessment on submitted	hformation phase/preparation Proposal phase Fessibility check Commenting and summary Publication of proposals Vating phase In plementation phase for the projects	-	Submission of projects by residents Submission of projects of projects Residents' vote on projects List of selected projects to be implemented.	- Information phase - Proposal phase 1 (Tentory to Improve) - Proposal phase 2 (tentory to Improve - Proposal phase 2 (tentory to Improve - Co-cression phase - Voting phase - Voting phase - Operations phase - Operations phase	- Information phase - Proposal phase - Discussion phase - Olscussion phase - Implementation phase - Operational phase	- Information phase - Proposal phase - Discussion phase - Voting phase - Voting phase - Implementation phase - Operational phase	- Information phase - Proposal phase - Proposal phase - Voccussion phase - Votog phase - Implementation phase - Operational phase - Operational phase
		Process evaluation and further development phase (winterlopring)	end of 2001) and - Process evaluation and further development phase (winterlapring 2021).	Indiag phase Implementation phase for the projects.	Finalization of cultural initiatives and announcement of winners The implementation period	- Implementation phase for the projects			- Operational phase	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	- Operational phase	- Operational phase
											- Proposals were accepted through web portal	
	Measures to ensure only eligible persons submit proposals /	Viss with street address and postal code. Check that they only voted once (online, paper) Residents only	Online registration, users must be over 12 years old and sesidents of Ribimbili	Online voting: provide nelevant data for whique assignment. Office voting: reconcillation with the reported data and the vote on paper No duplicate voting (e.g. online and offline) Only residents.	Online voting with auther fication (verifies personal data).	Names, residence, age = checked by the administrator as the data is open on Facebook Official residents.	- Data check of each voter in the population egister - Only residents	Net applicable = Everyone could submit a project/vote.	Proposals and votes accepted in paper form and via social network Residents only	Proposals were accepted online with Suit-in mechanism to do a selective check of the want's profile Own registration mechanism (e-mail address and phone number) Residents only	- Web portal is connect to the nationwide Unified Identification and Authorization System - Service provides a level of citizen	Proposals and voles accepted in paper form and via special group in social network VM. Selective verification was carried out by phone Residents only
	vote	- Residents only		No duplicate voting (e.g. online and offline) Only residents		- Official residents				address and phone number) Residents only	Unified identification and Authorization System - Service provides a level of citizen excognition authoriticity sufficient - First PR cycle + atreptified authorization system using self-identification and subsequent condom verification - Residents only	- Residents only
	Specific dates	Yes	Yes	Yes.	Yes.	Yes.	Nes	Nes	Nes	Nos.	Yes Limitation on the number of participants in	Yes
	Amendments due to COVID-19 pandenic	Live activities were cancelled and published online.	No face-to-face events.	The pilon was already designed having the constraints of the pandersic in mind. However, there were restrictions on holding events.	Consultations/preparation of project proposals by e-mail or phone No face-to-face meeting or trainings - Only online voting	Proposal submission procedures were simplified, no need of 10 signatures for supporting their idea proposal (no face-to- face meetings, visits and discussions).	More information online and local press Fewer live meetings	Deadline of project proposals extended Training for residents was canceled Online counseling was introduced	Limitation on the number of participants in meetings (namote voting methods or to delegate the decision-making power of citizens to their representatives).	Limitation on the number of participants in meeting (remote discussion and voting methods), libet important decisions were made during the general gathering of citizens.	meetings - Led to the predominant use of remote discussion and voting methods.	Limitation on the number of participants in meetings (semale-valing methods or to delegate the decision-making power of citizens to their representatives).
				- Three events (due to the pandemic)	Coordinator was involved to disseminate information, involve Winers and sonous their contract their contra				- Publications in the municipal free newspaper			. Dublinations in the municipal tree
	Citizen involvement	Ensintforming phase (anonymously) Co-creation phase Vising phase	- Strainstorming phase - Voting phase	Three events (due to the pandemic) Online event for interested obsers Hormation about the 1st participatory budget, realization of the projects and 2nd panticipatory budget Recorded for further dissemination	Distribution was enough of transmission information, inside citizens and express their opinion. — Questionnaire was sent to local government, public institutions and social media channels. — Also printed questionnaires for the residents.	-	Meeting-discussion Project introduction Presentation of the results Training for administration	 Consultation point was set up information about when and how to submit a project 	Publications in the municipal free messapaper Meetings of the administration, the council and representatives of the recidents Periodically informing obtenes about the results of purchases, the execution of work and in implementation of approved initiatives (newspaper and local network).	- Face-to-face meetings with city activists - Choosing a sentory and discussing - Public meeting of Subjent residents - Discussion and approval of the general idea - China discussion and voting - Stategic session - Chica	Publication on the IRING breaking website Publication on the official website of the Administration of the Gatchina Municipal District District Policoussion phase, Voting phase, Implementation phase - Not carried out	hewspaper - Meetings of the administration, the council and representatives of the residents - Informing-citizens via lokal paper "Zveoda" and special group in social network VK
					Also printed questionnaires for the residents				and the implementation of approved initiatives (newspaper and social network)	Discussion of the development Clarification and approval of the final version	angente sauce prairie - not carried out	and special group in social network VK
				- Hormation on participatory budgeting for colition and young people was distributed solutions. In the color of the color of the colorosis. In the colorosis of the colorosis - Hormation for committed peoples and vocationes by man by the calls bocal secondarion and invarige the association association and invarige the association solition and invarige the association solition and provide the - Hormation for the avoing patch, participation solition and the colorosis of the hormation of the avoing patch pages and in the official newspaper, in the day greas and via beamers and posteries in the colorosis of the city and in the city and the city and and and and and and and and								
		- No specific target group		 Information for committed people and volunteers by mail, by e-mail to local associations and through the association naturals. 	Printed form (for residents without internet) Integrated on-site voting module	Wildcome Day for the learners and teachers of Retause Gymnasium Campaign for the youth involvment Schoolchildren were told about importance of being socially active, Empaci project, PB and their possible involvement	Initation to non-governmental organizations	. Designed as a designation or storage	2021: To activate the low-mobility target	2001: Articular the increasurer of		To activate certain groups of citizens, the following target groups were identified: - persistens:
	Activation of specific target groups of the PB	No specific target group Two target meetings in places for drug-free people and in one for the unemployed (information and possibility to vote on paper)	- No specific target group	 information for the working parts, parents, single people and young adults via the homepage, facebook, instagram for all resistants of the city information 	Printed form (for residents without internet) - Integrated on-site voting module - Narious communication channels to reach as many different groups - Extensive work for the voting platform, communication and citizens' voting process.	 schoolchable were too about importance of being socially active, Empaci project, PB and their possible involvement Online webinar hosted by Empaci PPS and PPS administrators 	Invitation to non-governmental organizations of various population groups, active public figures, educational institutions to participate in the training and voting.	- Opinion stage - Consultations	2001: To activate the low-mobility target group, the following actions were taken: Telephone calls, 5861-cotifications, publications in specialized groups in the social network Mr.	2021: Activating the involvement of schoolchildren (senior) to generate fresh ideas.	-	To activate certain groups of citizens, the following supergroups were identified: - perceivens - perceivens - parents - paren
				appeared in the official newspaper, in the daily press and via banners and posters in frequented places in the city and in the city		PPG administrators						and published for each of these groups.
	Activation of women	No need to specifically activate women in Criston	No need to specifically activate women in	hall No explicit steps to activate women Gender mix in volunteer work and in the associations is at a good level	No read to appoint the state	No read to propriet and	No separate events were organized for	No need to specifically activate women: 56 % of women participation	No read to anaryteet water	No read to encolinate with	No read to anaryte de code	No need to appril to the continue
96	Activation of women into the PB		Feland.		Communication observed	Presentation about PS process, planner	from women.		- Ann or symbolic by actuals women.			With the involvement of specialists, meetings
phas	Actions to provide information about PS in a citizen-friendly	Citilenent marketing channels (outdoor advertisement and social media) Materials in person and on social media - Interview by local radio stations Specific PN-material for the youth, NSChs and families	- Social media, local newspaper and city's web page. - Part round of PB was a success, alterations not	 Simple design and essential information on posters, banners, cards and proposal bookies Design what appeals to many generations Placed posters in many public areas and targe banners in the city center Regular coverage in the newspaper and social media channels 	 Communication channels which target the general public. Addressing specific target groups in person by e-mail, information on social networks, announcements to regional and national media. 	Presentation about PG process, planned actions and achievements in other municipalities (market) People were encouraged to express their ideas in the proposal forms with help-from Empaci assistence No online tools.	No live meetings in small population groups (due COVID-19) Training events in formal setting and posted online	Promotional campaign (social media) -Advertisement was addressed to the secidents socialized from translated recipients was created, including locally engaged users. -Remarkeding campaigns.	 Free municipal newspaper, which reaches almost all households Regular updates of the official website 2011 - Publications in PR group in the social network VK 	Online tools for communicating with authorities and local governments (familiar social network and platforms).	Free municipal newspaper Gatchinekays Pravids Regular updates of the official website and publications on the social network	were proposed and held with the following groups: - representatives of the Council of Veterans of the sustainment - pensioners: - parents of school and preschool children.
uß	marker:	- specific PB-material for the youth, NGOs and families	needed for second round.	Regular coverage in the newspaper and social media channels	announcements to regional and national media	Empaci assistance - No online tods		created, including locally engaged users - Remarketing campaigns			putacations on the social network	- pensioners. - parents of school and preschool children.
Desi		- Multichannel communication		Wilde variety of channels and formats to	Communication channels with wide potential target audience Paid advertisements for selected target	Application process was clearly explained Dasy orgons to work and to the	- Training = Resize dwams and wishes - Personal e-mails show you	- Promotional campaign in social media	Questionnaire boxes (out from newspapers, administration building and e-mail) Rastot box is easier Discussions and voting are conducted in	Professional preparation of published texts	Municipal newspaper (main communication channel * Led 9: the amount of the communication channel at Led 9: the amount of the communication channel at Led 9: the amount of the communication channel at Led 9: the communication channel at Led 9	Targeted advertising in social networks, Publications in the municipal newspaper
	Actions to achieve a high participation rate	Supporting the communication in social media channels, own websites Providing blog posts to spread knowledge	Local newspaper to encourage people. Disseminated actively	Wide variety of channels and formats to enable the visibility of participatory budgeling to all segments of the population.	- Communication channels with vide potential target audience - Paid adversements for selected target audience - Cradually informing the public, which was thost active Effectiveness of communication activities is evidenced by the wide publicity.	Application process was clearly explained Easy process to apply and to vote Awards for participants and winners Respect and publicity	-Training * Realize dreams and wishes -Personal e-mails, phone conversations and invite residents to a training - Information disseminated on a webpage, poster or social media	Promotional campaign in social media Counseling to residents	Discussions and voting are conducted in person 2021 online communication channels were added, offline and online-questionnaires, information about surery by phone calls and SMS notifications	Protessional preparation of published sads and promotion (saccial network). Customize, localize and simplify the online platform.	- Municipal reversible (main continunciation channel) = Led to the emergence of a sufficient number submitted proposals. - Finit cycle as a trial (small number of citizens, fear of negative reaction).	Targeted advertising in social networks, Publications in the municipal newspaper "Zwards", Polis in the community. Publications in the district media center with the number of involved subscribers - 78,000 people.
					evidenced by the wide publicity					2000: Special trainings were not recently at		
	Steps to train the own actors for PQ	Two facilitation trainings (online via zoom) Trainings covered basic practices and concepts related to facilitation (theory and practical tasks)	Two-day TiT-event Different training materials Access to Teams platform	No training of other actors.	Training event for local governments and cultural initiative project was cancelled due Could 19.	Local meetings and trainings (awareness, performing, simulation round, survey analysis) Networking event (learning about PS implementation supects and making contacts) Sharing-good practice examples.	Meeting-discussion Project introduction Presentation of the results Training for administration	Webinars was planned, which had to be postponed to the beginning of 2021 due to COVID-19.	Four trainings (lectures) with training materials of the project and also other straterials. 2011: video recordings were made and published on social networks	2002: Special trainings were not organized due to COVID-19 nestrictions. Representatives of the Administration, Council and Interested citizens were instead and took part in online events. 2007: One diff-line training session on PIQ for citizens and Administration, Galtribusion of training infocus and PIQ Guidaline.	21 working meetings contained presentations by the Project Partners and invited expens thorn the Guopean University and RANDPA on general concepts and individual problems and results of PS implementation in different regions and countries.	Lectures were given on the basics of urbanism, on pericipation and the modern urban environment, on the preparation of presentations, a master class on working with a public cadastral map, on introducing it into the public procurement system.
			- Access to Teams platform		Cose 19.	emplementation suspects and making contacts) - Sharing good practice examples	- Training for administration		published on social networks	2001: One off-line training session on PR for olizens and Administration, distribution of training videos and PR Guideline	and results of PB implementation in different regions and countries.	with a public cadastral map, on introducing it into the public procurement system.
		Seminar on theme of recouncing of PB Personal workshop with municipal actors interested or experienced in PB at Tampere							All plot activities were broadcasted for other	Experience and specific knowledge were	Experience and specific knowledge were	
	Steps to train actors in other municipalities	- Seminar on theme of resourcing of PG - Personal workshop with municipal actors interested or experienced in PB at Tampere blokensity - Online workshop with municipal actors interested or experienced in PB at Tampere blokensity - Personal workshop to promote PB and EmPaid	- Took part in the first PStass-event, - Disseminated PS successes	No trainings for other municipalities (due to COVID-18).	Close cooperation with Guidene Insurcipanty, which is located in Vidzeme region: providing the necessary support and knowledge gained in the EmiPaci project partnership.	-	9001: Training in Alytus city municipality	Net applicable	municipalities of SPRI (information/training materials). At trainings were opened and attended not only by plot municipality, but also by administrative clerks and politicians of other municipalities of Sanid Petersburg.	used in the implementation of works in other pilot municipalities. They will be systematiced, described and will be disseminated.	used in the implementation of works in other pilot municipalities. They will be systematiced, described and will be disseminated.	Representatives of other municipalities were invited to the lectures.
	Casabilly oback of	- Personal workshop to promote PR and EmPad							other municipalities of Sankt Petersburg.			
	proposals or voted projects	Ves, of proposals	Yes, of proposals	Yes	Yes, of proposal and vote	2020: No 2021: Yes	Nes, of proposals	Yes, of proposals	Yes, of the proposals	Nes, of the proposals	No (was planned but not executed because of the cancellation of the project).	Yes of proposals
		C		Step: Check of critatio: Complaines with the applicable tem/Participatiny subject status No double funding Hadding submissions Hadding submissions Hadding submissions Hadding submissions Summarization and concretisation Summarization and concretisation Concretisations Concretisations Summarization and control dispuriments: Concretisations Marizations Summarization and control dispuriments Summarization and control dispuriments					Complance with the powers of the local government and the tenthory of the municipality - Municipality clarks The absence of obvious contradictions with the interests of the majority of residents -	Complance with the powers of the local government and the territory of the municipality - Municipality clarks. The absence of oblique contradictions with the interests of the majority of residents -		The initiative group visits the places of the
	Feasibility check steps	Pre-check of the libras Fusication about the feasibility (scale 1 (possible)) to 4 (not possible)) Fusication make notes if the idea requires further planning and if it benefits from co-creation.	Carried out by the municipal workers. All ideas had to be in accordance with Finnish law and in-good taste. No other specific steps were assigned for the feasibility check.	Multiple submissions No follow-up-costs Summarization and concretisation	Carried out by the expert's commission. The commission consisted of 3 representatives of VPR and representatives of funding provider organizations.	Check for legal and financial feasibility by administration. Four proposals were related to private property and private businesses.	idea evaluation and implementation Approval for implementation required (higher authority) Evaluation of the proposals.	- Submitted projects were vertical for tormal, legal and such rich calculations. - Cost estimate of the project; city projects max. 155 500 EUR/project; datalot projects max. 44 400 EUR/project. - Possibility of its execution.	the interests of the majority of residents - Council - Technical feasibility - architects and engineers invited by the Administration and	the interests of the majority of residents - Council - Technical feasibility - architects and engineers invited by the Administration and	-	The initiative group visits the places of the proposal initiative projects. Consultations with representatives of the Administration on housing and communal services.
		surface paraming and if it beneats from co- creation	were assigned for the reasonly check.	Sosp Cooperation with departments: Cooperatination Assessment of follow-up costs and responsibility	ogardaoni.		- a valuation of the proposate	- Possibility of its execution	Council - Technical feasibility - architects and engineers instead by the Administration and EmPaci Project Partners - Francial feasibility - financial department of the municipality and the Head of the municipality.	Council - Technical feasibility - architects and engineers includ by the Administration and EmPaci Project Prantiers - Francial feasibility - financial department of the municipality and the Head of the municipality.		services. Preliminary economic assessment of projects in order to analyze the feasibility of projects.
				Assessment of trace-up costs and temporability Examination of adherence to resolutions Check if proposals not yet in planning								
	Political decision- makers involved in the feasibility check	No	No	No	No	•	No	No.	2000: No 2001: Yes. The deputies of the city legislative assembly took part in the stage of checking the compliance of proposals with legislation and social values.	2000: No 2001: Yes. Amember of the Republican Parlament took part in the evaluation process.	-	No.
		Co-creation workshop (open to all citizens) Workshop invitations to various presses and								2000: Proposals for the creation of a boat sents attacks and four cultate came from		
	involvement of specific proposals from the citizens	 Co-classon workshop open to an occasing Workshop invitations to various presses and associations that could possibly be partners. Workshop was attended by superts, residents, project guardians and EmPaci amplicates. 	No	In some cases, proposers were consulted to clarify outstanding issues.	No		Consulted by phone or e-mail Direct contact was avoided (due COVID-18)	Not applicable	No	sental station and food outlets came from local enterpreneurs. During the feasibility check they were consulted on the possible conditions and cost of cooperation.	-	No
		employees							- Access to drawings of engineering networks			
	Difficulties through the fessibility check		No specific difficulties have been encountered.	No difficulties have been encountered or have occurred.	- Large number of applications. * impressive amount of human resources to process the information. - No public events that attracts a large numbers of visitors due Covid-19		Competent evaluation team Feasibility check of the submitted project Consent of a higher authority Conditions for how this could be done	None	 Access to-drawings of engineering networks. Limited access = High probability of making an erroneous decision and cancelling a previously approved project at a later stage of its execution. 	2000: Complexity of assessing the possible cost of building some objects (bridge). The analogy method is not suitable due to the uniqueness of the object and professional supert assessment is very supensive.	-	Linclear delineation of powers of executive and regulatory bodies
					- No public events that attracts a large numbers of visitors due Covid-19		- Conditions for how this could be done		its execution 2001: Residents do not always understand the boundaries of the powers of the municipality and the real cost of implementing the submitted proposals	espet assessment is very expensive. 2021: None		
	Result of the feasibility check, the PS process		No changes are necessary.	Changes not necessary.	Projects that passed the administrative criteria were published victoria were published victoria with an electronic project application form.	Proposers did not read documentation/regulations, which raises the importance of highlighting the main	The issue of change has not yet been considered.	Net applicable	A feasibility assessment should have been conducted at the initial stage. 2001: Preliminary training of residents is sequined. It seems useful to group the submitted proposition prior to the feasibility assessment stage.	Local entrepreneurs must be involved in the fassibility check process by all means. Their professional assessment and suggestions for optimizing the submitted proposals were entremely valuable.		Proposals that have passed the feasibility check are submitted to a vote. No process changes are required.
	should be changed Ratio of ideas given	No				requirements as clear as possible.	***		sequence it seems useful to group the submitted proposals prior to the feasibility assessment stage.			changes are required.
	vrs. plans that make it to voting stage Priorities were to be voted by citizens	713 proposals submitted, but only 58 proposals (6, 13 % of ideas) left for voting. No	2021: 37,7 % No	2021: 44,0% 2021: 44,0%	2020: 100% (feasibility check later) 2021: 96% Yes	2020: NA 2021: 27% No	2020: 63 % 2021: 100%	2000: 72% 2001: 66% No	NA No	2002 25% 2021 26%	No.	There was no such plan.
	Age limits	Without age restriction	12 years and older	Without age restriction	Only legal entities	No	18 years and older	Without age restriction	18 and older	16 and older	18 and older	18 and sider
		Stainstorming phase (online) Proposer was able to place the idea exactly where they wanted it Ideas submitted via a link	The proposals were all left online due to COVID-19. The citizens were able to issue as	Opportunity to submit proposals for the participatory budget throughout the year.		- Proposals sent online (teams platform) - General information and proposal forms		Application within the amounts of the Civic Budget Appropriate form and the required	- informing	- Amountement of the proposals phase	 Start of the proposals phase (published in the newspaper) Proposal accepted by at least 10 applicants. Self-identification and authorization on the 	- informing
	Steps	As many ideas as possible Various groups, clubs and associations were also allowed to submit ideas Form filed out with background information	The proposals were all left online due to COVID-19. The obsers were able to leave as many ideas per observa they wanted. The cityl implemented a thumbs up—guttern that allowed the other observation to like the ideas already submitted to the online Più-piatform.	 Opportunity to submit persposals for the participatinty budget throughout the year. Chaddies for the participatory budget is 20th of April in each year. Challeydo proposals were assigned to the east FE cycle. Proposals submitted online (obly's tomespany and office yearther on "proposal code" or by sileptone). 	Project applications Information on each application was published on the voting platform	Proposals sent online (teams platform) General information and proposal forms placed in the Rietwas Gymnasium Regulations for Pill process description and the Proposal Form Published on municipality webpage Rietwas Gymnasium presented the	Residents could submit proposals in person, by mail or e-mail and on a form.	Application and statements Application must be supported by 30 signatures Housing-estate project (no list of support) Consultation Point for preparation and submission	Proposals submissions (Selection of abjects to fill the sentory) - Co-creation phase - Voting phase - Implementation phase	Amouncement of the proposals phase in expanser, official web page and social network Submitting proposals Olecussion/Rating over the submitted proposals	web portal - Proposal will be published on a unique page - Proposal will be carried out only after 10 or more authorized citizens visit the page	- Informing - Proposals submissions - Fassibility chack phase - Discussion phase - Undrug phase - Implementation phase - Implementation phase
_		- Proposer was able to place the idea exactly where they secured 2 - Ideas submitted via a loid - Art may ideas as possible - Verious groups, clubs and associations were able allowed to submit decisions were able allowed to submit decisions - Form filled out with background information, off the four arrest whomes) - By submitting the idea, they were able to back part in a littlery (No. 2) in the case of the control of the		 Proposals submitted online (obj/s homepage) and offine (written on "proposal cards" or by telephone) 		 Rietavas Gymnasium presented the information about the awards, voting time and final results 		Housing estate project (no list of support) Consultation Point for preparation and submission	- Voting phase - Implementation phase	proposals	the newspaper) — Proposal accepted by at least 19 applicants — Self-Senfication and authorization on the web potral — Proposal will be published on a single-page — Proposal will be published on a single-page — Proposal will be published on the page citizens with the page citizens with the page citizens proposal has incelled 19 or more approved, it is proposal on the open submitted proposal page	- Implementation phase
Proposal phase												- improvement of the embanisment and
alpl				Displice	- Creative initiatives in the region	- Recreation			- Construction of a sports ground:	- First stage Construction, improvement, exprovement services better and faccion	- Repair of house facades 30%	adjacent tentony; - Creation of sports centers of various kinds; - Creation of bike paths; - Modernistion of histogrammunds and
soda	Main categories of proposals	- Environment - Well-being - Community and sports	Parks and nature sites, young people and kids and exercise opportunities.	Planting Greating Repair of paths and sidewalks Installation of benches, cultural and social events	Creative initiatives in the region Preservation and promotion of intengible cultural tenting Formation of the cultural process Preservation and promotion of the common satural and cultural tentinge	- Recreation - Environment - Education - Health care - Animal welfare	Creation and improvement of infrastructure Education Training of the population (relevant for women)	City-wide projects and district projects with the aim: Improvement of the conditions of functioning of the residents and expectations in terms of culture, sports, education, etc.	- Construction of a sports ground: - Plant trees, should, (laune:) - Construction / repair of a playground: - Construction of a waste collection site:) - Road repair: - Lighting installation: - Other - Oth	 First stage: Construction, improvement, arrangement, nestoasion, lighting and tencing of the city Second stage: Endage connecting, Wooden wasking paths, original benches, boat rental, bod points, artistic objects 	Repair of house facades 20% Creation of car parks: 11% Landscaping of tertitories: 9% Improved cleaning of tertitories: 2% Arrangement of playgrounds: 2% Other 60%	Installation of new ones; - Creation of social facilities, such as: kindergarten, hospital, animal shelter, etc. - Solving problems with castany and water
Pr					and conditioning				- Other			- treprovement of the enthanisment and adjacent restricts; - (- wasted of spectra certisms of various kinds; - (- wasted of spectra certisms of various kinds; - (- wasted or spectra certisms of various kinds; - (- wasted or of spectra certisms of and various kinds; - (- waster of social functions, such as: - (- waster of social functions, such as: - (- waster of social functions) while partiage and various reappy; - (- waster of social functions) of certisms of certisms of certisms and development MSB in the social functions of certisms and development MSB in the social functions of certisms and development MSB in the social functions of certisms and development MSB in the social functions of certisms and development MSB in the social functions of certisms of certisms and development MSB in the social functions of certisms and development MSB in the social functions of certisms of
	Citizens participating	Anonymously (215 persons left their name and contact information). Anonymously (3.26 % of citizens left their name and contact information).	No data available (42 including all citizens pedistaned)	2000:160 200:160 200:160 2000:186 2001:1,6%	Only legal entities	2000: 660 learners and seachers 2001: 210 citizens 2000: 9% (cimulation in achool) 2001: 0,3 %	2000: 9 persons + 120 supporters 2001: 11 persons + 165 supporters 2001: 0,4%	2000: 69 2001: 101	2000: > 1 400 2001: > 1 200 2001: 1,0 %	2000: fat stage: 14, 2nd stage: 20 2001: 154 2000: 0.45	Exact number of participants is unknown (2 573 unique web costal Recistrations).	2021: 150
	Olizens) Number of proposals received in total	Anonymously (0.26% of citizens left their name and contact information). 2000: 713	No data 2021: 45	2020: 1,8% 2021: 1,6% 2020: 160 2021: 160	2020: 149 2021: 182	2020: 9% (simulation in achool) 2021: 0,3 % 2020: 24 2021: 9	2020: 0,3% 2021: 0,4% 2020: 8 2020: 11	2000: 669 2001: 1001 2000: 0.09% 2000: 0.09% 2000: 669 2001: 1001	2020: 606 2021: 420	2000: fat stage: 14, 2nd stage: 20 2001: 158 2001: 156 2001: 156 2001: 1,6% 2002: 47	2000: 1,3% 2000: 98	2021: 1,2% 2021: 85
	Information after	E-mail for people that left their email addresses with following steps and dates.	No data	After reviewing the proposals Published in the proposal booklet and sent to all proposes and distributed Reporting by the press, webpage etc.	Published on the usting platform (confirmation of received, summary, photos, requested funding)	Consort Information consorted where	. Information should the suitability of the review		- information about the results in the trevergeer and on the social network - Residents of houses adjacents the selected tentiony-were informed through the house committees individually	- Local newspaper - Social network - All nesidents were invited to submit proposals for the functional and artistic content of the city embankment jordine)	Municipally lost interest in introducing PSi PRi activities stopped No information/results was published Web portal was cleaned up Significant reasons for stopping was a Russian federal project	Information about the results in the newspaper and on the social network VK
	colleption					the applications received - information was provided about the time and way of voting	after the feasibility checked - information about the submitted proposals is published on the website	Official website with descriptions of registered projects.	selected tentiony were informed through the house committees individually		- web portal was cleaned up - Significant reasons for stopping was a Russian federal project	newspaper and on the social network W.
		No age limit	12 and older	12 and older - Voting phase announced in the proposal	16 and older	16 and older	18 and older	No age limit	18 and older	18 and older	til and older	18 and older
		- Voting phase online, in libraries and at the dily service point - Voting patitions was accessed via an open size - Voting patitions was accessed via an open size - Voting from had so confirm the residents - Voting from had so confirm the residents - Voting right plans to be voted only - Interested citizens could meet the inclusion coordinators.	The voting was completely online. The voters had to confirm their identification when Provide	 Voting phase announced in the proposal booket, daily press, magazine and social media. Motivation of citizens directly and online to wite 	Public vote Online voting (because of Covid-18) Information campaign about the start of	Online voting Facebook was used Proposal Sleass were posted as photos Ruise: Each person had max. 5 votes (*Sec*) Cannot vote twice for the same picture on	Resident could vate once in a chosen way:	Electronically (PS) well-shall and traditional	Choosing a territory for improvement	- Violing (first and at the second stage) online - No more than three proposals in the proposed list - List was automatically ranked in descending	Voting phase was planned, but not executed due to the unplanned cancellation of the project.	
	and the same of th	Voting form had to confirm the residents 1 Vote only (58 ideas to be voted on) Interested citizens could meet the inclusion coordinators.	The voting was completely online. The voters had to confirm their identity by either Google or Facebook, and every viter only had one vote to use. You could only vote for one idea.	acts - Idomination was also distributed via private WhatsApp accounts - Link to the critice tool on the home page - Voting period was one week - Afterwards, citizens could vote offline in the city hall	Public vote Online voting (because of Covid-19) Information compaign about the start of voting, the voting platform, opportunity to get involved in the cultural processes and to decide on project applications to be implemented.	- Holles: sach person had max. 5 votes. ("likes") - Cannot vote twice for the same picture on Facebook - Voting period = 30 days	Resident could vate once in a chosen way: Electronically (on Google) or by paper pencil. Only one proposal could be vated on. The vote continued 4 weeks.	(paper)	Choosing a territory for improvement Co-creation and definition of the content of the improvement of the selected area	List was automatically rained in descending order Results of the e-voting were discussed by the participants of the in-person voting before the final voting procedure.	project.	Traditionally (paper) offline only
	Citizens'vote • Final decision	Yes	Yes	- xwereards, cazens could vale offine in the city hall Yes.	No	Vos.	Nas	Nex	No	No	No	No
				5 votesicitizen	2020: up to 3 votesicitizen 2021: mandatory vote for 3 projects	2020: 5 votesicitizen separate proposals 2021: 1 votesicitizen	1 vote only	2000 and 2021: 1 vote for city project + 1 vote for district project	1 vote per representative	1 vote per citizen in face-to-face open voting: 3 votes per citizen in e-voting	1 vde per a representative	Each citizen had three votes to be distributed among all the initiatives proposed for voting.
se	Number of citizens voting Participation rate rN- of citizens Number of votes section in total	2020: 3 896	9021: 740 9021: 2.5%	2020: 269 2021: 263 2020: 7,0%	2020: 8 925 2021: 5 462 2020: 5,7%	2000: 466 2001: 210 2020: 6,6% (simulation)	2000: 2 207 2021: 4 307 2020: 5,7%	2020: 10-866 2021: 14-367 2020: 6,7%	2000: 23 2001: 57 2000: 1,7%	2000: >102 total (72 face-to-face, >50 e- uning) 2001: 273 2000: >1,7 % 2001: 3.2 %		2021: 250 offine + 946 online
Voting phase	rN-of-citizens) Number of votes received in total	- 1,0%	2021: 2,5% 2021: 1 887	2020: 7,0% 2021: 5,9% 2020: 1 921 2020: 1 792	2020: 5.7% 2021: 3.5% 2020: 12.364 2021: 16.356	2001: 6,6% (simulation) 2001: 0.3% 2000: 2.400 (5 volusicitizan) 2001: 210:11 volusicitizan)	202: 5.7% 2021: 11.3% 2020: 2.207 2021: 4.307	2002 6.3% 2001: 8.5% 2000: 14.627 2001: 19.245	2000: 1,7% 2001: 2,0% 2000: 30 2001: 57	2021: 3.2 % 2020: 222 2021: 272		2021: 11% 2021: 1 262
ting	Results of the votes	2020: 10 projects	2021: Sprojects	2020: 3 projects (20 000 EUR) 2021: 4 projects (40 000 EUR)	0000 40 moins	2000: 3 projects were the simulated 'winners' 2001: 2	2020: 1 project 2021: 2 projects	2000: 2 olly and 27 district projects 2001: 2 olly and 30 district projects	Result of the final vote is the improvement of the streets (containing 4 project ideas)	- 5 proposals selected by e-voting - 1 Proposal selected by face-to-face		2021: 4 projects improvement of the embankment and the adjacent tentory - 56% totals Chiganization of the educational activities for preachool children - 46% votes fouth counciling space - 45% votes Skate Park Construction - 25% votes
۸	Heads of the votes			atur: 4 projects (40 000 EUR)	2001: 54 projects Each related to different activities (events, books, CDs)		utur: 2 projects	zoun: 2 oily and 30 district projects		- 1 Proposal selected by face-to-face	Pli process ended prematurely	preschool children - 603 votes Youth coworking space - 436 votes Skate Park Construction - 286 votes
		2020: 100 000 EUR	2021: 87 000 FUR	2020: 30 000 EUR 2021: 40 000 EUR	2020: 143 000 EUR 2021: 141 000 EUR	2000: Simulation, Wilmers were awarded (with a gift) 2001: 10 000 EUR	2000: 19 706 EUR 2001: 40 000 EUR	2000: 1 889 349 EUR 2000: 1 582 852 EUR	2000: 602 300 EUR 2001: 122 960 EUR	2000: 112 360 EUR 2001: 116 360 EUR		2001: 48 780 EUR
	Part of the total PG budget unused		Yes.	No	No	No	The project has not yet been implemented.	Nes, unused funds come from the districts where the projects did not receive the required support.	2000: PS budget has not been formally determined in advance. 2001: The budget is fully allocated. The cost of implementation will be adjusted to the solume of the allocated budget.	No		No
								- again and an analysis of				Following the voting results, a meeting was
	Information after completion	Results of the vote were published. After that, the communications team of Lahd will provide case examples of the ideas implemented.	The result of the voice were announced and the municipality announced the schedule in which the projects will be implemented.	Winning projects were announced and published on the website/provide.	Information is placed next to each project on whether it has received support or not (online platform). It also shows how many votes each initiative has received.	Winners were announced Information about the official awarding ceremony Video with intensies from fat Plicit participants Applicants received acknowledgements	Ubling results were published on the website and on social networks.	President defined a list of recommended projects with a detailed amount for each project.	News were published in the local newspaper and on the social network -Booklets with drawings and 3D visualization of design solutions were printed and distributed among residents	Information about the progress and results of decussions and votes at any time on the online patturn. The information were presented in different sections.	Citizens were not informed about the results due to the unplanned cancellation of the project.	Following the voting results, a meeting was held with the initiative group of the project. At the meeting, the results of the voting and the similing of the development of read maps for the subsequent implementation of initiatives were discussed. Also, information about the very discussed.
		new examples of the ideas implemented.	ww.n tre projects will be implemented.		each initiative has received.	participants. - Applicants received acinoxiledgements.		profit.	destributed among residents	presented in different sections.		the subsequent inpermentation of intuitives were discussed. Also, information about the nesults of the voting was published on social networks and in local and regional media.
uo	Extent to which the approved projects can be realized	All winning projects can be realized.	All winning projects can be realized.	Three projects can be planned One project has the challenge that the city is seponable but approved of another authority is required as presequisite of implementation.		Projects are malistic and expected to be implemented in the 2nd Plot if they are selected by citizens.	Project will be implemented in 2021.	Accepted projects can be carried out within one budget year (2021) and fall within the competence of the municipality.	100 %, no major obstacles to implementation.	100 %, no major obstacles to implementation.	Projects were not approved and will not be released due to the unplanned project cancellation.	100%, no major obstacles to implementation.
۳ E		Winning ideas implemented by the end of 2021	Winning ideas implemented by the end of 2001	is required as prerequisite of implementation Wilthin the next year after the PSL cycle	Within May to December of the same year	Within the same year	Within the next year	competence of the municipality. Wilthin the next year	Wilthin the next year	Wilthin the next year	- Marie Control	Within the next year
				Residents, who submitted recovered war-					Administration and Council will monitor the implementation and inform citizens about the	Administration and Council will monitor the implementation and inform citizens about the		
m.	Extent to which citizens were involved in the realization of the approved projects:		reviviblen involvement in the realization of the approved projects.	Residents, who submitted proposal were involved to seek further input during the preliminary design of projects.	Citizen involvement is mandatory according to the PSI regulation: most common formats informal learning, where different workshops are organized, offering the opportunity to acquire various traditional skills related to the intergible cultural learning.	Authors of the proposals were active in implementation of their ideas.	Olizens will be informed about the startland online. The person who submitted the proposal will be contacted personally by phone and e-mail during the project implementation period.	Implementation of the winning projects in the year after the Pilk cycle. The designers will work closely with the Municipality.	Administration and Council will monitor the implementation and inform officers about the work progress. Officers were instend to notify the urban community, Administration and Council about any violations and deviations identified.	Administration and Council will monitor the implementation and inform officers about the work progress. Officers were invited to notify the uncommunity, Administration and Council about any violations and deviations identified.	-	Citizens are given the opportunity to monitor and inform about the progress of implementation and possible deviations